



State of North Carolina Office of Information Technology Services

Michael F. Easley, Governor

George Bakolia, State Chief Information Officer

Memorandum

To: Agency CIOs, Agency Security Liaisons

From: Ann Garrett, State Chief Information Security Officer

Subject: E-Discovery and Cyber Exercise Briefings

Date: January 15, 2007

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The Enterprise Security and Risk Management Office (ESRMO) has scheduled several training programs which address a range of security issues. These programs are being offered at no charge through the Information Technology Fund, and your agency is encouraged to participate.

An "E-Discovery and Statewide Information Security Manual Briefing" will take place on February 13, 2008. This half-day program will be held at the North Carolina Museum of History located at 5 East Edenton Street, Raleigh. We will discuss a variety of topics dealing with the updated statewide information security standards and will have a panel discussion dealing with E-discovery. Our panel speakers will be from KPMG. The training will begin at 9:30 AM and will conclude at 1:00 PM

A session entitled "Cyber Exercise Briefing and New Security Portal Demonstration" will be held February 20, 2008 at the Dept. of Cultural Resources Auditorium located at 109 East Jones Street in Raleigh. It will last approximately 2 hours. Sign in will begin at 9:15 with the briefing beginning at 9:30 and continuing until 11:30.

Registration for is now open for both events. Simply click on these links, [E-Discovery Registration](#), and [Cyber Exercise & Security Portal Briefing Registration](#) in order to register. If you think that either of these briefings may be of interest to your business owners, please feel free to invite them.

These training classes are two of several security and risk management programs we are offering this fiscal year. Here is the schedule of upcoming ESRMO events.

Course	Registration Opens	Scheduled Date(s)
E-Discovery & Statewide Information Security Manual Briefing	December 1, 2007	February 13, 2008
Cyber Exercise Briefing & New Security Portal Demo.	January 8, 2008	February 20, 2008
Risk Management- LDRPS 10 hands on training	January 7, 2008	February 25-28, 2008
Risk Management- LDRPS 10 hands on training	January 7, 2008	April 8-11, 2008
Information Security Conference	February 15, 2008	April 30, 2008

Steve McCutchin in the ESRMO is the coordinator for this training effort and can address any questions you may have. He can be reached at Steve.McCutchin@its.nc.gov or 919-981-5203.

cc: George Bakolia, State Chief Information Officer
Sharon Hayes, Deputy State Chief Information Officer
Bill Willis, Deputy State Chief Information Officer